

SHENSTONE AND DISTRICT CAR CLUB Ltd.
“PRACTICE”
SINGLE & DOUBLE LAP SPRINT MEETING AT
CURBOROUGH
SUNDAY 22 MARCH 2026
FINAL INSTRUCTIONS

[1] **MOTORSPORT UK (MSUK) PERMIT NUMBER: 205749**

[2] **OFFICIALS OF THE MEETING:**

MSUK Steward	Steve Walters	Event Stewards	Malcom Flippance & Simon Morris
Clerk of the Course	Neil Smith	Deputy Clerk of Course	Chris Gwilliam
Chief Scrutineer	Steve Gregory	Environmental Scrutineer	Steve Gregory
Secretary of the Meeting	Cathie Gwilliam	Chief Timekeeper	Vaughan Allcock
MSUK Paramedic/CMO	Paul Cragg	Safeguarding Officer	Howard Cottrell
MSUK Rescue Unit	LACE Rescue	MSUK Recovery Unit	Mable Recovery

[3] **TIMETABLE OF THE DAY:** (all times are approximate)

Front gates open at **07.00**, sign-on opens at **07.30**, Marshals briefing at **08.30**, Marshals on Post at **08.45**, New Drivers Briefing at **08.40**.

Single Lap practice commences at 09.00, starting with Junior observation laps. Double Lap practice will start after the lunch break (time will be announced) starting with Junior observation laps.

[4] **ON ARRIVAL:** Proceed to the paddock area and **park your car in your allocated bay number (see Entry List).** **It is essential that you park in the allocated bay to ensure any applicable ‘social distancing’ rules are complied with.**

DO NOT spread into any vacant paddock space adjacent to your allocated space.

AFTER PARKING, GO IMMEDIATELY TO THE PADDOCK OFFICE AND SIGN ON.

Make sure you have familiarized yourself with all the official notices on the noticeboard before signing on.

You will be given a **TRACK ENTRY CARD** which you must complete at:

- (a) Sign on. (b) Passing scrutineering.

YOU WILL NOT BE ALLOWED ON TO THE TRACK IF YOU HAVE NOT HAD THE CARD SIGNED BY THE APPROPRIATE OFFICIALS AND COLECTED AT THE PADDOCK ASSEMBLY POINT.

COMPETITORS WISHING TO WALK THE COURSE MUST DO SO BEFORE 08.40.

NEW COMPETITORS INCLUDING JUNIORS MUST ATTEND A DRIVERS BRIEFING BEFORE PRACTICE COMMENCES

AT SIGNING ON YOU WILL NEED:

A valid MSUK Interclub Competition Licence (**Ch 6. Annex A. Chart 2**) and club membership card. NOTE: Intro competitors will need proof of their RS Clubman’s Licence.

Failure to produce licence (**Ch 6. App.1 Art.12.2**), 50% of licence fee capped at £120.

A properly completed and signed licence application form, together with the appropriate fee, may be accepted in lieu of a Competition Licence **Ch 6. App 3. Art 1.2**. MSUK confirms that disqualification from holding or obtaining a driving licence under the Road Traffic Acts (‘RTA’) following conviction for offences under that legislation is incompatible with the holding of an ASN Competition Licence.

Note - Competitors including Juniors, requiring a Clerk of the Course upgrade signature from this meeting must comply with the MSUK system by producing the “Upgrade Card”, duly **signed and with photograph affixed** handed in when signing-on.

A NEW DRIVERS BRIEFING BEFORE PRACTICE COMMENCES will be conducted at the paddock office.

FOR SCRUTINEERING YOU WILL NEED: Your car to comply with sections (**Ch 7** and **Ch 14**) of MSUK Technical Regs including:

- [a] a timing strut in accordance with **Ch14. App 4. Art 11.1** of the 2025 NCR is required
- [b] an approved crash helmet (and FHR system if applicable) with the correct FIA / MSUK approval labels affixed, plus gloves and clean overalls to at least the minimum standard (if required). See para 5.
- [c] YOUR TRACK ENTRY CARD.

SCRUTINEERING WILL TAKE PLACE AT YOUR VEHICLE. YOU MUST BE AT YOUR VEHICLE AT THE TIME SPECIFIED ON THE ATTACHED ENTRY LIST.

FAILURE TO BE WITH YOUR VEHICLE AT THE SPECIFIED TIME COULD MEAN A FORFEITED RUN. PLEASE CO-OPERATE WITH THE SCRUTINEERS IN THIS RESPECT.

Any competitor not with their vehicle at the specified time will have to wait until after 10.00 and will be required to arrange scrutineering separately. Once successfully scrutineered they must then join their batch for practice / runs in the correct sequence. NOTE: New Competition logbooks will not be available at the event.

[5] **DRIVERS ATTIRE:** Applicable MSUK approved Helmets, Overalls and Gloves must be worn by drivers while on track (see below). Competitors are responsible for presenting and wearing at all times during Competition the correct legitimate Personal Safety Equipment (**Ch 9. Art 1.5**).

DRIVER ATTIRE	Standard Cars	Road Cars	Modified, Sports Libre and Racing Cars
HELMET	Mandatory	Mandatory	Mandatory
OVERALLS	Optionally however, arms & legs must be covered	Required	FIA 1986 Standard, 8856-2000 or 8856-2018
GLOVES / BOOTS	Recommended	Recommended	Flame resistant required
FRONTAL HEAD RESTRAINT (FHR)	Recommended 4 point	Recommended 4 point	Required for 4,5 or 6 point.

[6] **ENTRY LIST:** Please refer to the enclosed entry list for your COMPETITION NUMBER. They must be affixed to both sides of the car complying with **Ch 7. App10. Art 1.1 to 1.8**.

Numbers will NOT be available from the organisers. Any means of identifying individual cars during a competition MUST be removed at the end of the event.

The entry list also identifies your Paddock Bay number and Batch number.

[7] **BATCHES:** Batches for all runs will be called to the paddock collecting area and should be in competition number order. Failure to attend when called in your batch may mean you may forfeit that run. Batches will proceed from the paddock collecting area to the start area under instruction from the Paddock Marshal and only when a green ‘GO’ light / board is indicated. After completion of the run competitors should return to the paddock via the return road provided there is no red ‘STOP’ light / board indicated at the entrance to the return road in the start area. Double drive vehicles should change drivers in the designated start assembly area (furthest right lane).

Any driver who stops on the course is required to indicate to any approaching marshal / official if they are OK and able to return to the paddock, with a clear thumbs up sign.

ALL STOP / GO LIGHTS / BOARDS BETWEEN THE PADDOCK COLLECTING AREA AND START AREA MUST BE OBEYED.

[8] **TYRE WARMING:** Tyre warming is not allowed anywhere on the venue.

TYRE WARMING and PRACTICE STARTS ARE NOT PERMITTED ON THE RETURN ROAD (which is part of the paddock area), as this is immediately adjacent a public footpath and such actions will be deemed in breach of regulation **Ch 2. App 1. Art 1.13.**

[9] **REFRESHMENTS:** will be available during the day via the resident on-site caterers The Sprinters Rest Cafe. **Please give Marshals' and Officials' preference at Lunchtime.**

[10] **REFUELING:** Fuel must be stored in approved containers appropriately marked. Whilst refuelling in the Paddock area please use the utmost care and precautions to avoid any unnecessary accidents, in particular, keep the area as clear as possible and that there is **NO SMOKING** or any other source of ignition. The driver / mechanic must be out of the car and the engine stopped.

[11] **JUDGES OF FACT:** The following officials will be deemed to be Judges of Fact:

Vehicle eligibility	Chief Scrutineer
Exceeding noise limit	Environmental Scrutineer
False Starts	Timekeepers and Start-line Marshals
Exceeding track limits / striking penalty markers	Designated Post Chief at each marshal post

Any changes in officials and identification of will be notified in the Final Instructions or Official Notice Board complying with Ch 12. App 3, Art 2.4.

[12] **RED FLAGS / SIGNALS:** If a **Red Flag / Signal** is displayed then the **Driver** must immediately cease driving at competitive speed and proceed slowly to the **Pits / Paddock / Start Line** as directed by **Marshals** and at all times be prepared to stop and must stop if the **Track** is blocked for any reason.

[13] **GENERAL:** No motorised cycling / scooters in the paddock and children (if allowed entry) must be always accompanied by an adult when in the paddock. In the event of fire or other emergency instructions will be given to go to assembly points. Paddock Bay areas should be kept clear of trip hazards and competitors are advised to keep all dangerous equipment and machinery secure and in a safe working condition and only allow a competent person to use the equipment.

Any mechanic / team member requiring access to the start area with a competitor must sign-on.

The health and safety of all people attending this meeting is paramount to the Club. The Health and Safety schedule below should be followed by all attendees at this meeting.

Towing eyes / hooks must be clearly marked in accordance with MSUK regulation **Ch 14. App 4. Art 2.11.**

[14] **NOISE:** A noise check to NCR regulations Silencing **Ch 7. App 13. Chart 1. Sec G.** will be carried out and those cars over the limit may be disqualified from the event.

[15] **TIMING STRUTS:** – Where timing is activated by a light beam the vehicles must be fitted at the front with a vertical timing strut minimum vertical height 254mm the bottom of which shall be not less than 180mm and no more than 200mm from the ground. The strut will be in matt black on both sides over its total area which shall be not less than 254mm by 51mm. No other or further forward part of the **Vehicle** may interrupt these dimensions or actuate the timing, in accordance with **Ch 14. App 4. Art 11.1.**

[16] **ELECTRIC & HYBRID CARS:** No electric or hybrid vehicles are being accepted as entries, in accordance with the MSUK's 2020 stipulations.

[17] **RECORDING DEVICES:** Vehicles will be prohibited from carrying **still cameras / video recording** unless authorised by the Chief Scrutineer and Event Organiser. On-board cameras are subject to **Ch 7. App 9. Art 1.1.** Cameras **MUST** be fixed in position at the time of scrutineering.

[18] **INSTRUCTIONS TO OFFICIALS:** The Clerk of the Course will relieve from duty any official or marshal who the Chief Medical Officer considers as possibly unfit by reason of health, consumption of alcohol or drugs. Any form of doping is strictly forbidden including the use of alcohol.

[19] **INSTRUCTION TO COMPETITORS:** Your attention is drawn to the following NCR regulation **Ch 3. App 17** Procedure for the control of Drugs and Alcohol. Any form of doping is strictly forbidden including the use of alcohol.

[20] **RESERVES:** Reserves (if applicable) will be allocated in order of entry receipt.

[21] **CHANGES TO PUBLISHED SRs:**

1. We will not charge a late entry fee if the entry is received before the closing date, even if payment is not received until after the closing date.
2. We will only charge a late entry fee if the entry is received after the closing date.
3. If you cancel after the closing date but have not yet paid, we will be requesting a cancellation fee.
4. If you cancel before the closing date you will get a full refund. Cancellations received after the closing date will be charged a cancellation fee.

[22] **NCR REGULATIONS**: All NCRs of the MSUK apply as electronically written on the day.

[23] **RIGHTS of ORGANISERS**: Disqualify any Vehicle or Competitor whose appearance condition or performance is not of a standard appropriate to the Event (**Ch 3. App 11. Art 1.1g**).

[24] **MOTOR HOMES / CARAVANS**: MUST NOT BE PARKED BETWEEN THE COMMENTARY BOX AND THE SPECTATOR BANKING. If you are arriving on Saturday and require overnight parking for campers, etc., please let Cathie / David Pattison know.

[25] **RACE WITH RESPECT**: A socially minded standard of behaviour is expected from everyone within the motorsport community. By participating in a Motorsport UK event in any capacity, you agree to follow the values of the Respect Code:



Any problems / questions please contact:

Cathie Gwilliam – 07874-758652 (please leave a message) or Email: entries@curborough.co.uk

ANY CANCELLATIONS SHOULD BE NOTIFIED TO CATHIE AS SOON AS POSSIBLE
SHENSTONE & DISTRICT CAR CLUB WISH ALL PARTICIPANTS AN ENJOYABLE
AND SUCCESSFUL DAY



SHENSTONE AND DISTRICT CAR CLUB

HEALTH AND SAFETY

Health and safety are laws in the workplace to ensure so far as is practical, that your health, safety, and welfare are protected. The running of sporting events falls partly under the Act. Shenstone & DCC Ltd therefore request your help and co-operation in making the running of the meeting safe for all concerned.

GENERAL

No cycling in the paddock (except the Course Manager - David Pattison) and minors must be always accompanied by an adult when in the paddock. A speed limit of 10 mph is the maximum in the paddock and in all other public areas of the venue. In the event of fire or other emergency instructions over the PA will be given to go to assembly points.

COMPETITORS

Paddock bay areas should be kept clear of trip hazards and competitors are advised to keep all dangerous equipment and machinery secure and in a safe working condition and only allow a competent person to use the equipment. You are advised to keep all equipment secure.

Store fuel in approved containers appropriately marked. When refuelling ensure that the area is as clear as possible and that there is NO SMOKING or other sources of ignition. The driver should be out of the car and refuellers are aware of the paddock location of fire extinguishers (in the 'A' paddock, adjacent bay A17, (at the flagpole marshals' post) and by bottom of each Tannoy in paddock 'B' & 'C').

All competitors should attend the pre-event briefing where required. For new drivers to Curborough, this is mandatory.

Times will be available at the paddock office and online via the <http://www.resultsman.co.uk/> website.

MARSHALS

Manual handling should be avoided, and heavy lifting equipment is to be used where required. Where manual handling is used, then safe lifting techniques are to be used e.g., team lifting. Personal Protective Equipment (PPE) should be worn. Where provided by the Club you will be required to sign that you understand the necessity to use the equipment.

This list is neither exclusive nor exhaustive. Any act or omission that is fundamental to the safe running of the meeting must be guarded against.

Please remember that we are all responsible, not only for the safety of the public, but also for our own safety and that of each other.

If you have an accident involving an injury to yourself, a third party or any damage to property, you must report this as soon as possible to the Clerk of the Course or his / her deputies.

22 March 2026 SDCC
Practice Sprint Meeting
Commentary Form

Car No.

NAME:

Age – if you dare! _____ Hometown: _____

Occupation: _____

Car: _____

Modifications: _____

Is this your first time at Curborough?

Yes / No

What is your best time at Curborough (Single Lap)? _____

How long have you been competing at Curborough? _____

Any **other interesting comments** about yourself that the Public may be interested in?

PLEASE COMPLETE ABOVE AND HAND IN AT SIGNING -ON