

Shenstone And District Car Club

Double Lap Sprint Meeting at Curborough Sunday 7th July 2024

Final Instructions

[1] **Motorsport UK (MSUK) Permit Number: 134288**

[2] **Officials Of The Meeting:**

MSUK Steward	Ian Moore	Event Stewards	TBC / TBC
Clerk of the Course	Neil Smith	Deputy Clerk of Course	TBC
Chief Scrutineer	Steve Gregory	Environment Scrutineer	Steve Gregory
Secretary of the Meeting	Cathie Gwilliam	Chief Timekeeper	MMTS
Paramedics	CMO Raymond Scott / Paramedic Mark Greaves	Safeguarding Officer	Howard Cottrell
MSUK Rescue Unit	Lace Rescue	MSUK Recovery Unit	Mable Recovery

[3] **Timetable Of The Day:** (all times are approximate) **07.00am, Front Gates Open, 07.30am Competitor sign-on, 08.30am, Marshals briefing, 08.45am, Marshals On Post, 08.45am, New Drivers Briefing, 09.00 am, Practice runs commence.**

[4] **On Arrival:** Proceed to paddock area and park your car in your allocated bay number (see Entry List). It is essential that you park in the allocated bay.

After parking, please go immediately to the paddock office and sign on.

You will be given a track entry card which you must get signed as you:

- (a) Sign on. (b) Pass scrutineering.

NB. You will not be allowed on to the track with a vehicle if you have not had the track entry card signed by the appropriate officials. This also applies to your mechanic who will need a mechanics track entry card from the paddock office. Mechanics **MUST** sign on.

Competitors wishing to walk the course must do so before **08.40 am**.

A briefing for New Drivers to the Circuit will be conducted at the paddock office before practice commences. This must be attended by all new drivers.

At signing on you will need a valid 2024:

MSUK Competition Licence (RS Interclub Minimum, unless entered in the Intro class) and Club Membership Card. Please note that the 2024 MSUK 'fee' for non-production of a competition licence is £39.00 (50% of licence fee). NOTE – A fully completed MSUK Licence Application Form for 2024 with cheque can be accepted for direct submission to the MSUK & a completed club membership application form and cheque if required.

Note - Competitors requiring Clerk of the Course upgrade signatures from this meeting must comply with the MSUK system by producing the "Upgrade Card", duly signed and with photograph affixed handed in when signing-on.

For Scrutineering You Will Need: Your car to comply with sections (S) and (J) of MSUK

Technical Regs including:

- (a) A Timing Strut in accordance with S.10.9.
(b) An approved crash helmet (FHR system if applicable) with the correct FIA / MSUK approval label affixed plus gloves and clean overalls to at least the minimum standard required.
(c) Your track entry card.

(d) Note: Vehicle battery will be inspected for adherence to regulations in the MSUK Yearbook 5.14.1 to 5.14.10 inclusive. Including (but not limited to) it must be securely clamped, if a wet battery in passenger compartment must be in a sealed box and must have the earth lead identified by yellow marking if not readily distinguished.

(e) Drivers Attire: Applicable Motorsport UK approved Helmets, Overalls and Gloves must be worn by drivers while on track (see below). All items must be inspected & approved at scrutineering (S9.2.1 and K9-K14).

DRIVER ATTIRE	Standard Cars (11)	Road Cars (12)	Modified, Sports Libre and Racing Cars
HELMET	Mandatory (K10.3.1)	Mandatory (K10.3.1)	Mandatory (K10.3.1)
OVERALLS	Optional, but arms & legs must be covered	Required (K9.1.2)	FIA 1986 Standard, 8856-2000 or 8856-2018
GLOVES* (& BOOTS K14.3[d])	Recommended	Recommended	Flame resistant required*
FRONTAL HEAD RESTRAINT	Recommended for 4 point	Recommended for 4 point	Required for 4 or 6 point

- Scrutineering will take place in your vehicle bay. You must be at your vehicle at the time indicated on the attached entry list.
- Failure to be with your vehicle at the specified time could mean a forfeited run. Please co-operate with the scrutineers in this respect.
- Any competitor not with their vehicle at the specified time will have to wait until after 10.00am and will be required to take their car to the Scrutineers. Once successfully scrutineered they must then join their batch for practice runs in the correct sequence.
- New Competition logbooks will not be available at the event, any vehicle requiring a logbook should obtain such prior to the event.

[5] **Entry List:** Please refer to the enclosed entry list for your Competition Number (displayed as per S 9.2.5) supplies of which will **not** be available at the venue. These numbers must be in place before the first practice run. The entry list also identifies your Paddock Bay number and Batch number. NOTE - S9.2.6. Competition numbers must be covered or removed at all times whilst driving on the public highway.

[6] **Batches:** Batches for all runs will be called to the paddock collecting area and should be in competition number order. Failure to attend when called in your batch may mean you forfeit that run. Batches will proceed from the paddock assembly area to the start area under instruction from the Paddock Marshal and only when a green 'GO' light / board is indicated. After completion of the run competitors should return to the paddock via the return road provided there is no red 'STOP' light / board indicated at the entrance to the return road in the start area. Double drive vehicles should change drivers in the start assembly area.

Any driver who stops on the course is required to indicate to any approaching marshal /official if they are OK and able to return to the paddock, with a clear thumbs up sign.

All stop / go lights / boards between the paddock collecting area and start area must be obeyed.

[7] **Tyre Warming:** Tyre warming is not allowed anywhere on the venue, in particularly, Tyre Warming and Practice Starts Are Not Permitted On The Return Road (which is part of the paddock area), as it's adjacent a public footpath and be deemed in breach of regulation (C.1.1.5).

[8] **Refreshments:** will be available during the day via the resident on-site caterers at The Sprinters Rest Cafe. **Please give Marshals' and officials' preference at Lunchtime.**

[9] **Refueling:** Fuel must be stored in approved containers appropriately marked. Whilst refueling in the Paddock area please use the utmost care and precautions to avoid any unnecessary accidents, in particular keep the area as clear as possible and that there is **NO SMOKING** or any other source of ignition. The driver must be out of the car and the engine stopped.

[10] **Marking, Penalties, Flags & Judges of Fact:** All four wheels across the white line at the edges of the track will result in a no time recorded. Please refer to the Supplementary Regulations regarding penalty markers. Red flags waved by marshals indicate slow down and proceed with caution (follow marshal instructions). MSUK regulation S9.5.4. Judges of Fact will be appointed to report start area infringements and course white line and penalty marker infringements. Full names will be displayed on the official notice board D10.1.14. The facts to be judged by the Judges of Fact in accordance with G.10.2.

[11] **General:** No motor cycling in the paddock and children (if allowed entry) must be accompanied by an adult at all times when in the paddock. In the event of fire or other emergency instructions will be given to go to particular assembly points. Paddock bay areas should be kept clear of trip hazards and competitors are advised to keep all dangerous equipment and machinery secure and in a safe working condition and only allow a competent person to use the equipment.

Any personnel requiring access to the start area with a competitor must sign on.

The health and safety of all persons attending this meeting is paramount to the Club. The Health and Safety schedule below should be followed by all attendees at this meeting.

Towing eyes / hooks must be clearly marked in accordance with MSUK regulation S10.2.15.

[12] **Noise:** A noise check to MSUK regulations J.5.17 & J. Appendix 1 (Chart 5.18) will be carried out and those cars over the limit may be excluded.

[13] **Electrics:** No electric or hybrid vehicles are being accepted as entries at the current time.

[14] **Recording Devices:** Vehicles will be prohibited from carrying **cameras / videos** unless authorised by the Chief Scrutineer and Event Organiser. (MSUK ref. J5.21.5). Cameras **must** be fixed in position at the time of scrutineering.

[15] **Instructions to Officials:** Your attention is drawn to the following MSUK regulations G5.2.16. The Clerk of the Course should relieve from duty any official or marshal who the Chief Paramedic Officer considers as possibly unfit by reason of health, consumption of alcohol or drugs. Any form of doping is strictly forbidden including the use of alcohol.

[16] **Instruction to Competitors:** Your attention is drawn to the following MSUK regulation D35.1 Procedure for the control of Drugs and Alcohol. Any form of doping is strictly forbidden including the use of alcohol.

[17] **Reserves:** Reserves (if applicable) have been allocated in order of entry receipt.

Any problems / questions contact either:
Cathie Gwilliam – 07874758652 (please leave a message)
E Mail - entries@curborough.co.uk
(no calls after 8pm)

(Any cancellations should be notified to the above as soon as possible)

or Richard Raybould on 07946330680 - E Mail curboroughrich@outlook.com
(Phone no – please text/WhatsApp if no answer)

Problems on the day can be notified to Cathie on 07874758652 (please leave a message) or Rich on 07946-330680

Motor homes / caravans must not be parked between the new grey commentary box and the spectator banking.

Shenstone & District Car Club wishes all participants an enjoyable and successful day.



Shenstone and District Car Club

Health And Safety

Health and safety are law in the workplace to ensure so far as is practical, that your health, safety, and welfare are protected. The running of sporting events falls partly under the Act. Shenstone & DCC Ltd therefore request your help and co-operation in making the running of the meeting safe for all concerned.

General

No cycling in the paddock (except the Course Manager - David Pattison) and minors must be accompanied by an adult at all times when in the paddock. A speed limit of 10 mph is the maximum in the paddock and in all other public areas of the venue. In the event of fire or other emergency instructions will be given to go to particular assembly points.

Competitors

Paddock bay areas should be kept clear of trip hazards and competitors are advised to keep all dangerous equipment and machinery secure and in a safe working condition and only allow a competent person to use the equipment. You are advised to keep all equipment secure.

Store fuel in approved containers appropriately marked. When refueling ensure that the area is as clear as possible and that there is NO SMOKING or other sources of ignition. The driver should be out of the car and refuellers are aware of the location of fire extinguishers.

All competitors should attend any pre-event briefing where required.

Marshals

Manual handling should be avoided, and heavy lifting equipment is to be used where required. Where manual handling has to be used then safe lifting techniques are to be used e.g., team lifting. Personal Protective Equipment (PPE) should be worn. Where provided by the Club you will be required to sign that you understand the necessity to use the equipment.

This list is neither exclusive nor exhaustive. Any act or omission that is fundamental to the safe running of the meeting must be guarded against.

Please remember that we are all responsible, not only for the safety of the public, but also for our own safety and that of each other.

If you have an accident involving injury to yourself, a third party or any damage to property, you must report this as soon as possible to the Clerk of the Course.

Shenstone & District Car Club Ltd
7th July 2024 Sprint Meeting

Commentary Form

NB. Commentator for the event is Jeremy Bouckley

Car No.

Name: _____

Which Club are you a member of? _____

Age – if you dare! _____ Home Town _____

Occupation: _____

Car: _____

Modifications: _____

Is this your first time at Curborough? Yes / No

What is your best time at Curborough (F of 8)? _____

How long have you been competing at Curborough? _____

Any other interesting comments about yourself that the Public may be interested in.

Please complete above and hand in at signing on